

## **PRESCHOOL ENROLLMENT INFORMATION FOR 2011-12**

Pre-enrollment for the 11-12 Preschool Year will begin on January 20, 2011. Pre-enrollment packets will be in your child's backpack. Eligible families for pre-enrollment are those families that are currently enrolled in the 10-11 Preschool Program.

All pre-enrollment paperwork is due February 1, 2011. **Open enrollment for new families will begin on February 2, 2011.**

Please read carefully on the enrollment procedures for new incoming families:

1. Enrollment forms are available for download on the parish website ([www.shoj.org](http://www.shoj.org)) or can be picked up at the Parish Office. **The enrollment forms include Part-time Preschool Enrollment form AND Preschool Application Form.**
2. Please complete the enrollment forms and attach the \$150 activity fee.
3. We will only accept mailed enrollment forms. The enrollment forms **can not** be postmarked prior to February 2, 2011. Any enrollment forms that are postmarked prior to February 2, 2011 will be returned.
4. Once the enrollment forms are received they will be grouped by class.
5. Review of the enrollment forms will begin on February 16, 2011. You will be notified by email by February 23, 2011 as to your child's enrollment status.

**Please keep the following in mind:**

**Sacred Heart currently offers two half day programs for 3 and 4 year olds**  
**3 year olds: T-Th 8:00 am – 10:50 am & 12:00 pm – 2:50 pm**  
**4 year olds: M-W-F 8:00 am – 10:50 am & 12:00 pm – 2:50 pm**

**The maximum enrollment in 3 year old class is 12 children.**  
**The maximum enrollment in 4 year old class is 15 children.**

Children are granted admission to the preschool in the following order:

1. Students currently enrolled in the Preschool Program.
2. Siblings of children currently enrolled in the Preschool Program.
3. Children of Sacred Heart parishioners who:
  - a. Participate in Time, Talent, and Treasure
  - b. Live within parish boundaries and
  - c. If they have older children, are enrolled in either the religious education program or Sacred Heart School.
4. Non-parishioners and parishioners who do not fall within the description of category number three above.

- **Child's age will be determined as of September 1. Child must be 3 or 4 (depending on which class they are enrolling by September 1.)**
- Child must be potty trained and be able to use the bathroom independently.
- **Enrollment in the preschool does not guarantee future admission to Sacred Heart Catholic School. Sacred Heart School families are not guaranteed admission to the Preschool for younger siblings.**
- There will be a new waiting list each year. Prior year's waiting list does not carry forward.

### **Tuition/Fees:**

4 year old program: \$150 enrollment fee, \$175/month (September through May)

3 year old program: \$150 enrollment fee, \$150/month (September through May)

**The \$150 fee is required at time of registration. If the fee is not received with the application, the application is considered incomplete.**