

## PRESCHOOL ENROLLMENT INFORMATION FOR 2018-19

### Open enrollment for new families will begin on February 2, 2018.

Please read carefully on the enrollment procedures for **NEW incoming families**:

1. Enrollment forms are available for download on the Preschool website ([preschool.shoj.org](http://preschool.shoj.org)) under "Admissions" or can be picked up at the Parish Office. **The enrollment forms include Part-time Preschool Enrollment form AND Preschool Application Form.**
2. Please complete the enrollment forms and attach the \$175 enrollment activity fee.
3. We will only accept mailed enrollment forms. The enrollment forms **can not** be postmarked prior to February 2, 2018. Any enrollment forms that are postmarked prior to February 2, 2018 will be returned.
4. Once the enrollment forms are received they will be grouped by class.
5. Review of the enrollment forms will begin on February 19, 2018. You will be notified by email by February 28, 2018 as to your child's enrollment status.

### **Preschool Options:**

3 year olds (max of 15 students): T-Th: Noon – 2:50 pm

4 year olds (max of 15 students) – 3 day program: M-W-F: Noon – 2:50 pm

4 year olds (max of 15 students) – 5 day program: M-T-W-Th-F: 8:00 am – 10:50 am

Children are granted admission to the preschool in the following order:

1. Students currently enrolled in the Preschool Program.
2. Siblings of children currently enrolled in the Preschool Program.
3. Children of Sacred Heart parishioners who:
  - a. Participate in Time, Talent, and Treasure
  - b. Live within parish boundaries and
  - c. If they have older children, are enrolled in either the religious education program or Sacred Heart School.
4. Non-parishioners and parishioners who do not fall within the description of category number three above.

- **Child's age will be determined as of September 1. Child must be 3 or 4 (depending on which class they are enrolling by September 1.)**
- Child must be potty trained and be able to use the bathroom independently.

- **Enrollment in the preschool does not guarantee future admission to Sacred Heart Catholic School. Sacred Heart School families are not guaranteed admission to the Preschool for younger siblings.**
- There will be a new waiting list each year. Prior year's waiting list does not carry forward.

**Tuition/Fees:**

3 year old program: \$175 enrollment fee; \$1,350.00 annually

4 year old program (3 day a week program): \$175 enrollment fee; \$1,575.00 annually

4 year old program (5 day a week program): \$175 enrollment fee; \$2,475.00 annually

**The \$175 fee is required at time of registration. If the fee is not received with the application, the application is considered incomplete.**