

# Technology Curriculum Map

	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	Middle School
1st Quarter	Input Devices - Mouse (manipulation), Keyboard (orientation)	Review Keyboard Orientation, log-on and log-off computer, MS Word, basic document creation	Introduction to Touch Typing. Advancement in MS Word.	Touch Typing - Maintain and increase speed and accuracy - Refresh MS Word skills	Touch Typing, Introduction to Google Apps, Docs, Sheets, Slides	Touch Typing, Introduction to MS Excel/Google Sheets	Touch Typing - Goal of 30+ WPM with 85% accuracy including symbols and numbers. Further exploration into and mastery of the MS Office Suite, Word, Excel, Powerpoint and their Google counterparts
2nd Quarter	Continued from above, Introduction to MS Word, basic computer vocabulary	Continue with MS Word, manipulation of Font, Size, Color. Continue becoming familiar with Keyboard.	Continue Touch Typing, apply to word processing programs	Touch Typing, Introduction of MS PowerPoint. How to create and manipulate slides	Sharing Google App projects with other users, and introduction to Google Classroom	Touch Typing, Continue in Excel, data tables, formulas, charts	
3rd Quarter	Continue with Basic Word Processing. Introduction of webpage navigation	Further exploration of MS Word Toolbar	Apply skills to basic projects	PPT - 7x7 rule, pictures, sound, clipart, what makes a good presentation.	More	Touch Typing, Continue in Excel, data tables, formulas, charts	New group of students each quarter
4th Quarter	Continue above	Continue above	Continue above	Continue above	Touch Typing - Goal of 15 WPM with 85% accuracy	Touch Typing, Continue in Excel, data tables, formulas, charts	